



Division of Student Affairs

Department of Campus Recreation  
Georgia Tech Campus Recreation Center  
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<http://www.crc.gatech.edu>

To: Swim Atlanta/Atlanta Diving Coaches  
From: Campus Recreation Center Management  
Subject: 2009-2010 Policies  
Date: July 7, 2009

Welcome to the Georgia Tech Campus Recreation Center. Thank you for choosing our facility for your organization's needs. Please take this opportunity to get acquainted with our new 2009-2010 policies. It is important that the following information is reviewed and implemented in a timely manner so that we are able to offer our groups outstanding service here at the Campus Recreation Center.

**\*EVERYONE MUST HAVE A BUZZCARD TO GAIN ACCESS TO FACILITY, parents do not get a card.**

#### **Procedure to obtain an initial Prox BuzzCard**

1. All coaches must submit a request to the Member Services department.
2. We need the participant's full name as it appears on his/her driver's license and/or a birth certificate. We also need the participant's date of birth (mm/dd/yyyy).
3. After coach submits info, the BuzzCard center will process request within 24 hours, or the following workday.
4. Participants then come to the Member Services desk to have their picture taken and at that time will need to complete a BuzzCard action request form.
5. The cost of an initial BuzzCard is \$25 and \$30 for all replacement cards. Payment is to be made at Member Services upon completion of the BuzzCard action request form. We accept MC, VISA, or checks.
6. BuzzCards will be ready for pick up the next business day after 12:00 p. m.
7. Hours of operation for the CRC BuzzCard satellite office is M/F 10am. to 4pm. and T/W/TR 10am. to 8pm.

#### **Lost Cards**

1. Participants who have lost their existing BuzzCards will need to pay for the new prox card for \$30.00.
2. Participants can purchase a new card at the CRC BuzzCard satellite office.
3. Lost cards that are found will no longer work if a replacement card has been issued.

#### **Parent/Guardian Policy**

1. Any parent or guardian of a swim/dive participant under 18 may purchase **ONE** gold pass per visit for \$10.
2. Passes can only be purchased using child's BuzzCard as proof of CRC affiliation.
3. A liability waiver must be signed by individual requesting the day pass.
4. Access is to the fitness center and pools only. Pass EXCLUDES fitness classes and climbing wall.

#### **Parking**

There is free parking on Tech Parkway, which is on the side of the building. If you are traveling on Ferst Drive and the front door to the CRC is on your right, go to the first light and turn right, take the first right and you are now on Tech Parkway. Parking on this street is free after 4:00pm even though the signs say permit needed. **Parking on Tech Parkway is the only place to park for free on campus.** There is a pay lot on Ferst Drive past the light by the front of the CRC for about \$1.50 per hour.

Directions to the GA Tech Campus Rec Center (CRC)

**Traveling South on 400 or 85** - Take the 17th Street exit and go right. You will pass Atlantic Station on your right. Travel about 1 mile and you will pass IKEA on your left. Take a left at the light on Northside Drive. Stay on Northside Drive and you will pass McDonalds, Burger King, and 10th street. At the fork, stay left on Tech Parkway and the CRC will be on your left. You can park on Tech Pkwy for free and walk around the corner to the front of the building or go to the next light and go left(Means). This street dead ends into Ferst Drive in 100 feet.

**Entrance to CRC:** Take a left on Ferst Drive and the entrance to the CRC will be on your left.

**Entrance to Parking Lot:** Take a right on Ferst Drive and the entrance to the pay parking lot will be on your left.

You can park for free on Tech Parkway after 4:00pm M-F or anytime on Sat even though the signs say you need a permit 24 hours a day. **Parking on Tech Parkway is the only place to park for free on campus.** You may get a parking ticket if you park some place else. You will have to walk around the building to the front entrance from Tech Parkway. It is a very short 5-minute walk.

**If you are traveling on 75 South from Marietta**, exit at Northside Drive and go right. Stay straight and you will pass McDonalds and Burger King and pass 10th street. At the fork, stay left on Tech Parkway. You can park on Tech Pkwy for free and walk around the corner to the front of the building. Go to the next light and go left. This street dead ends into Ferst Drive in 100 feet.

**Entrance to CRC:** Take a left on Ferst Drive and the entrance to the CRC will be on your left.

**Entrance to Parking Lot:** Take a right on Ferst Drive and the entrance to the pay parking lot will be on your left.

Use your BuzzCard to enter the building. If you do not have a BuzzCard, tell them you are with Atlanta Diving Association at the turnstiles.

Address for the CRC is 750 Ferst Drive Atlanta, GA 30332